

**INTERREG VI-A IPA
HUNGARY-SERBIA PROGRAMME**

1ST CALL FOR PROPOSALS

1. GENERAL DATA REGARDING THE 1ST CALL FOR PROPOSALS

Programme and financing source: Interreg VI-A IPA Hungary-Serbia Programme (the Programme) approved by EC decision C(2022) 7444 on 14 October 2022.

Programme area:

On the Hungarian side the programme area covers the following counties:

- Csongrád-Csanád vármegye
- Bács-Kiskun vármegye

On the Serbian side the programme area covers the following regions:

- West Bačka (Zapadnobački upravni okrug),
- North Bačka (Severnobački upravni okrug),
- North Banat (Severnobanatski upravni okrug),
- South Bačka (Južnobački upravni okrug),
- Middle Banat (Srednjobanatski upravni okrug),
- South Banat (Južnobanatski upravni okrug),
- Srem (Sremski upravni okrug)

Eligible Applicants: The following organisations are eligible to apply for the funding allocated to the Programme:

- public authorities
- bodies governed by public law
- as a general rule non-profit organisations governed by private law

For a detailed description of eligible applicants, please consult Chapter 2 of the Guidelines for applicants (GfA).

Indicative total funds available, scales of projects and Priorities and Objectives open:

The indicative amount of 40.05 million EUR is available for this call for proposals.

The Programme will support projects of different scales. The Applications submitted to different categories will be separately assessed. The scales are defined as follows:

Small-scale projects (marked with SSP) are above or equal to 70 and below 200 thousand Euros,

Regular-scale projects (RSP) are above or equal to 200 thousand and below 2 million Euros and

Large-scale projects (LSP) are above or equal to 2 million Euros.

The below table shows the **indicative distribution** of the total available EU amount between the priorities and objectives within the present call, also specifying the indicative **EU contribution** available per project scales.

Priority	Objective	SSP (70≤x<200)	RSP (200≤x<2M)	LSP (2M≤x)	TOTAL
1. A greener region	1.1 Climate change adaptation, risk prevention	400 000	3 000 000	4 123 636	7 523 636
	1.2 Biodiversity and reduced pollution	500 000	2 500 000	0	3 000 000
2. Enhancing the human and cultural values	2.1 Education and lifelong learning	700 000	3 000 000	3 157 159	6 857 159
	2.2 Culture and tourism	600 000	5 000 000	12 664 432	18 264 432
3. Cross-border institutional and civil cooperation	3.1 Harmonious neighbourly relations through cooperation	2 200 000	2 200 000	0	4 400 000
Total		4 400 000	15 700 000	19 945 227	40 045 227

For the indicative list of activities and their detailed descriptions for each of the priorities and objectives, please read Chapter 1.4 of the GfA.

Co-financing rate: On project level, the EU contribution (IPA) is up to 85% of the total eligible expenditure. The remaining 15% will be financed from national sources. Please note, that the sources of funding differ in case of partners from Hungary and from Serbia as described in Chapter 8 of the GfA. Once the Lead Beneficiary concludes the Subsidy Contract with the managing authority an advance in an amount of maximum 15% of the total IPA allocation of a project will automatically be granted.

Selection of projects: The description of the assessment, selection and contracting process can be found in Chapter 12 of the GfA.

The **APPLICATION PACKAGE** for the 1st CfP is comprised of the following documents:

- **Guidelines for Applicants** – the basic document of the application package; holds all the most important information and details regarding the call for proposals.
- Annex I: **Declaration by the applicants** – a general declaration obligatory for all applicants
- Annex II: **De minimis declaration by the applicants** – a declaration regarding De minimis obligatory for all applicants
- Annex III: **Eligibility of expenditures** – a document that defines the eligibility rules of expenditures for applicants - also includes Procurement rules as Appendix B.
- Annex IV: **Indicator guide** – a detailed explanation of programme-level indicators
- Annex V: **Visibility manual** – a manual describing Programme's brand standards, requirements and rules of usage of its elements. The Visibility manual also contains description of simplified cost options for info and publicity packages.
- Annex VI: **Application module of INTERREG+ manual** – a detailed description of the way to submit the application within the INTERREG+ system

The package also contains annexes that are not necessary for the application process but will be necessary at the contracting phase:

- **Draft Subsidy Contract for EU Contribution** (includes General Terms and Conditions)
- **Draft Partnership Agreement**

2. SUBMISSION OF APPLICATIONS

Before the submission

In the application period, Applicants from both sides of the border may ask for information, guidance and clarification from the designated contact persons of the JS and the JS Antenna by phone or via e-mail. Personal consultations are provided only at pre-arranged appointments at the given office hours.

JOINT SECRETARIAT

Institution: Joint secretariat of the Interreg VI-A IPA Hungary-Serbia
Address: Széchenyi Programme Office Limited Liability Company
H-1053 Budapest, Szép utca 2., 4.em
E-mail: info@hungary-serbia.eu

Office hours: For personal consultation:
Monday and Wednesday (9.00 – 12.00 and 13.30-16.00)
We can accept phone calls:
Monday to Thursday (9.00 – 16.00)
and on Fridays (9.00 – 14.00)

Contact persons:
Ms Andrea Szeti-Furka (in Budapest) tel: +36 1 457 55 96 (ENG / HU)
Ms Olivera Tanacković (in Budapest) tel: +36 1 457 55 58 (ENG / SRB)
Mr Halász János (in Budapest) tel: +36 1 457 55 69 (ENG / HU)
+36 62 549 372

Pre-arranged personal consultations are also possible in Szeged on Wednesdays.

JS ANTENNA IN SERBIA (JSA)

Institution: JS Antenna of the Interreg VI-A IPA Hungary-Serbia
Address: Subotica, Matije Korvina 17 (HKPC Galleria, 1 floor)
Phone: +381 (0) 24 55 97 97

Contact persons:
Mr Relja Burzan e-mail: relja.burzan@mei.gov.rs (ENG / SRB)
Mr Dejan Vujinović e-mail: dejan.vujinovic@mei.gov.rs (ENG / HU / SRB)

NOTE: Questions may be asked over the phone. However, if you prefer to receive a written answer, written questions should be sent (e-mail) not later than 7 calendar days before the deadline of submission.

INFO DAYS: The joint secretariat of the programme and its Antenna office will organize four Info days at the following dates and venues:

16 May 2023	Novi Sad, Serbia	Master Centar, Hajduk Veljkova 11, 21000 Novi Sad
17 May 2023	Kanjiža, Serbia	Opština Kanjiža, Glavni Trg 1, 24420 Kanjiža
18 May 2023	Baja, Hungary	Turisztikai Központ, Petőfi sziget 11, 6500 Baja
19 May 2023	Szeged, Hungary	Hotel Novotel, Maros u. 1, 6721 Szeged

Submission of applications

Applications and supporting documents must be submitted electronically via INTERREG+ system on the following link:

<https://husrb.interregplus.eu/21-27>

When you start filling in the application form, please consult the Manual of the INTERREG+ Application Module that will be available by the opening time of the call (04 May 2023) here: <http://www.hungary-serbia.eu>

The language of application shall be English.

For full list of supporting documents to be submitted please read Chapter 11.4 of the GfA.

Within the 1st call for proposals two different types of procedures will be available: one for the submission of Large-scale projects and one for the Small-scale and Regular-Scale projects.

- a) For LSP, the applicants should first submit a Large-scale project Concept notes (LSP Concept notes) via the INTERREG+ system. The LSP Concept notes are assessed, the Monitoring committee of the programme then decides which applicants are invited to submit a full application form via the INTERREG+ system.
- b) For RSP and SSP, the applicants submit a full application form via the INTERREG+ system.

Deadlines for submission of applications

Small-scale projects, Regular-scale projects

The **Applications for SSP and RSP** must be submitted online via the Application Module of INTERREG+ by **31 July 2023, 15:00 local time (Central European Time)**. Applications submitted after the given deadline will be considered formally non-compliant and will not be considered further.

Large-scale projects:

The **Concept Note for LSP** must be submitted online via the Application Module of INTERREG+ by **08 June 2023, 15:00 local time (Central European Time)**. Applications submitted after the given deadline will be considered formally non-compliant and will not be considered further.

The **Full Application for LSP** must be submitted online via the Application Module of INTERREG+ by **11 March 2024, 15:00 local time (Central European Time)**. Applications submitted after the given deadline will be considered formally non-compliant and will not be considered further.

Timeline

GENERAL TIMELINE OF THE 1ST CALL FOR PROPOSALS

	DATE	TIME (CET)
Official launch of the 1 st Call for Proposals - application module is accessible in INTERREG+ system. (All applications: SSP, RSP, LSP)	04 May 2023	-
Information to LP on the results of the formal assessment	October/November 2023	-
Notification to LP on the result of the assessment and request for documents necessary for contracting	from March 2024	-
Signature of the Subsidy Contract for EU Contribution	from March 2024	-

	DATE	TIME (CET)
Deadline for submission of applications for SSP and RSP	31 July 2023	15:00

	DATE	TIME (CET)
Deadline for submission of LSP Concept notes	08 June 2023	15:00
Deadline for submission of only <u>LSP full application</u>	11 March 2024	15:00