

Interreg



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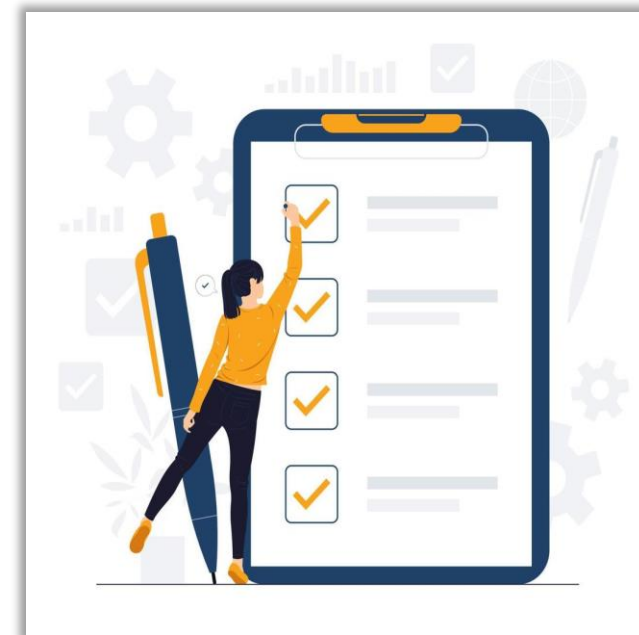
IPA Hungary - Serbia

INFODAYS

www.hungary-serbia.eu

6-9 October 2025, Szeged, Baja, Subotica, Novi Sad

- 2nd Call for Proposals – general data
- Eligibility of Applicants and expenditures
- Project Logic, Indicators
- Questions / Answers
- *Break*
- Visibility rules, communication
- How to apply (INTERREG+, deadlines)
- Assessment process, contracting and implementation
- Questions / Answers



THE PROGRAMME

Management structure

- **European Commission (COM):** Donor of the EU contribution.
- **Monitoring Committee (MC):** supervises and monitors the programme implementation, responsible for project selection.
- **Managing Authority (MA):** bears the overall responsibility for the management and implementation of the Programme towards COM. *The Ministry of Foreign Affairs and Trade of Hungary.*
- Body carrying out the accounting function - **Certifying Authority (CA):** *The Hungarian State Treasury*



- **Audit Authority (AA):** *The Directorate General for Audit of European Funds in Hungary*
- **Joint Secretariat (JS):** Set up within *Széchenyi Programme Office Nonprofit Limited Liability Company (SZPO)* in Budapest and SZPO Regional Office in Szeged. The JS has its **JS Antenna (JSA)** in Subotica
- **National Authorities (NA):** the *Ministry of Foreign Affairs and Trade (HU)* and the *Ministry for European Integration (SRB)*
- **Control Bodies:** Set up in SZPO in Hungary with its territorial offices in Szeged and Békéscsaba and within the *Ministry of Finance of the Republic of Serbia*

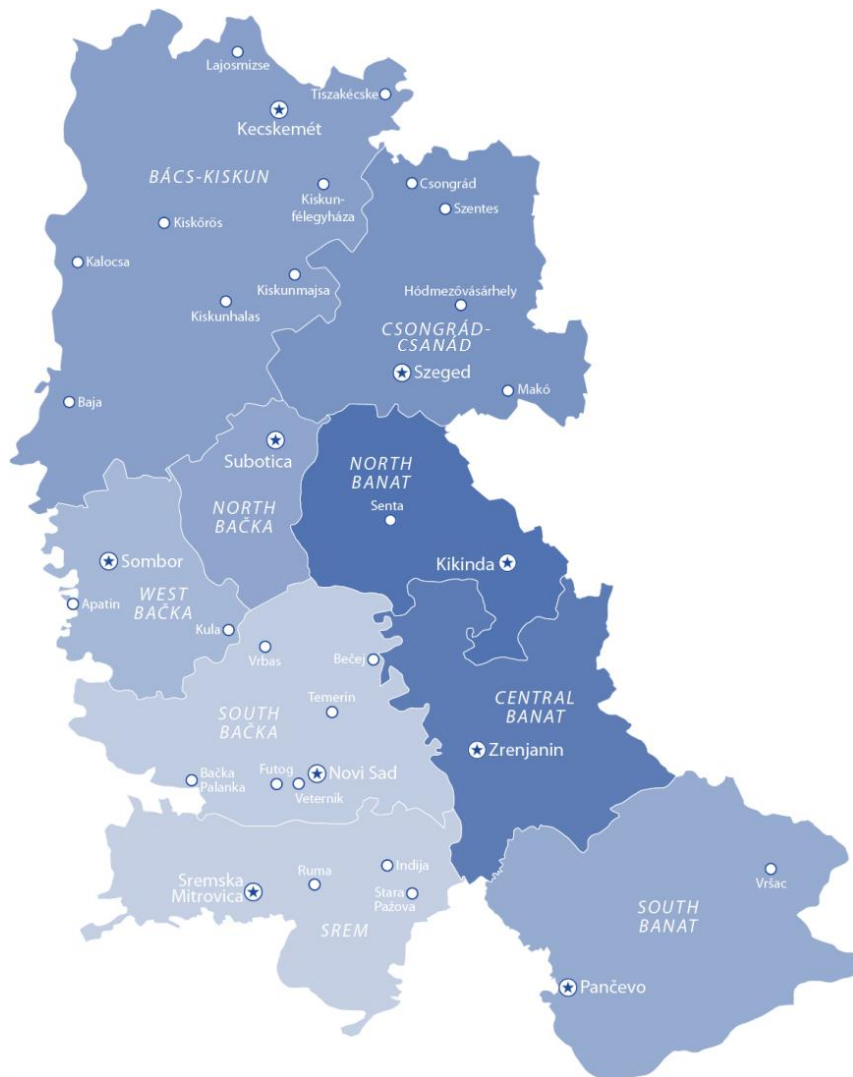
THE PROGRAMME

Management structure



2ND CALL FOR PROPOSALS

Programme area



Hungary:

- Csongrád-Csanád Vármegye
- Bács-Kiskun Vármegye

Serbia:

- Zapadnobački upravni okrug,
- Severnobački upravni okrug,
- Severnobanatski upravni okrug,
- Južnobački upravni okrug,
- Srednjobanatski upravni okrug,
- Južnobanatski upravni okrug,
- Sremski upravni okrug

The total finances of the programme are **EUR 74 764 708** the EU Contribution is **EUR 63 550 000**

For the 2nd call for proposals: around **EUR 12 963 000**

Projects also grouped by scales:

- **Small-scale projects** (marked with SSP) are between **70 and 200 thousand Euros**.
- **Regular-scale projects (RSP)** are above or equal to **200 thousand**.
 - For **Objectives 1.1 and 2.2** the maximum is **850 thousand Euros**.
 - For **Objectives 1.2, 2.1 and 3.1** the maximum is **500 thousand Euros**

**CHANGE
ALERT!!**

PRESENTATION OF THE 2ND CALL

2nd CfP – Objectives and total IPA amounts

Priority 1: A greener region

EUR 3.29 M

Objective 1.1: Climate change adaptation, risk prevention (SO 2.4)

EUR 1.55 M

Objective 1.2: Biodiversity and reduced pollution (SO 2.7)

EUR 1.74 M

Priority 2: Enhancing the human and cultural values

EUR 5.29 M

Objective 2.1: Education and lifelong learning (SO 4.2)

EUR 2.65 M

Objective 2.2: Culture and tourism (SO 4.6)

EUR 2.64 M

Priority 3: Cross-border institutional and civil cooperation

EUR 4.39 M

Objective 3.1: Harmonious neighbourly relations through cooperation (ISO1)

EUR 4.39 M

The total IPA support for the 2nd Call: **EUR 12 963 000**



PRESENTATION OF THE 2ND CALL

2nd CfP – Objectives and total IPA amounts

PRIORITY 1: A GREENER REGION

EUR 3.29 M

Objective 1.1: Climate change adaptation, risk prevention (SO 2.4)

EUR 1.55 M

- Joint development, coordination and improvement of the **cross-border risk prevention and disaster management** systems
- Joint actions for adaptation to climate change in view to **reducing the impact of climate change**, addressing natural phenomena occurring as a consequence of climate change
- Joint **awareness raising and educational activities** on causes, consequences of climate change and possible adaptation and mitigation measures

Objective 1.2: Biodiversity and reduced pollution (SO 2.7)

EUR 1.74 M

- Joint activities which identify and contribute to the **elimination of the cross-border pollution** sources
- Joint initiatives for ensuring the **sustainable development** of natural areas
- Joint **awareness raising and educational activities** on environmental and nature protection topics in the border region

PRIORITY 2: ENHANCING THE HUMAN AND CULTURAL VALUES

EUR 5.25 M

Objective 2.1: Education and lifelong learning (SO 4.2)

EUR 2.65 M

- Lifelong learning for **social inclusion, social cohesion** and environmentally sustainable and **healthy digitalization**
- Joint development of **training, mentoring and outreach programs** to combat and reverse early school leaving
- Joint development of **vocational training**

Objective 2.2: Culture and tourism (SO 4.6)

EUR 2.64 M

- Development of **joint tourism products** with joint marketing management of these products
- Cultural cooperation
- **Joint management of information** for tourism and cultural purposes

PRESENTATION OF THE 2ND CALL

2nd CfP – Objectives and total IPA amounts

PRIORITY 3: CROSS-BORDER INSTITUTIONAL AND CIVIL COOPERATION **EUR 4.39 M**

Objective 3.1: Harmonious neighbourly relations through cooperation (ISO1) **EUR 4.39 M**

- Building up mutual trust, in particular by encouraging ‘people to people’ (P2P) actions
- Actions supporting better cooperation governance

PRESENTATION OF THE 2ND CALL

2nd CfP – Objectives and total IPA amounts

PRIORITY	Objective	SSP		RSP		EST.TOTAL
		est.total	limits	est.total	limits	
1. A greener region	1.1 Climate change adaptation, risk prevention	450 000	MIN: 70 000 MAX: 200 000	1 100 000	MIN: 200 000 MAX: 850 000	1 550 000
	1.2 Biodiversity and reduced pollution	538 000	MIN: 70 000 MAX: 200 000	1 200 000	MIN: 200 000 MAX: 500 000	1 738 000
2. Enhancing the human and cultural values	2.1 Education and lifelong learning	650 000	MIN: 70 000 MAX: 200 000	2 000 000	MIN: 200 000 MAX: 500 000	2 650 000
	2.2 Culture and tourism	635 000	MIN: 70 000 MAX: 200 000	2 000 000	MIN: 200 000 MAX: 850 000	2 635 000
3. Cross-border institutional and civil cooperation	3.1 Harmonious neighbourly relations through cooperation	1 640 000	MIN: 70 000 MAX: 200 000	2 750 000	MIN: 200 000 MAX: 500 000	4 390 000
Total						12 963 000

PRESENTATION OF THE 2ND CALL

2nd CfP – Objectives and total IPA amounts

The planned implementation period of a project must not be less than 6 months.

- For **Small-scale** projects (SSP) the project must not exceed **18 months**
- For **Regular-scale** projects (RSP) the project must not exceed **24 months**
- No **Large-scale** projects (LSP) **CHANGE ALERT!**

For SSP there will be an option „Type B budget“ to select Real costs for Staff costs and the rest is a flat rate 40% of staff costs – primarily for softer projects without equipment and infrastructure and more staff.

Otherwise, Type A budget is that only services, equipment and works are real costs, while staff (office, admin, travel) is flat rate.

PRESENTATION OF THE 2ND CALL

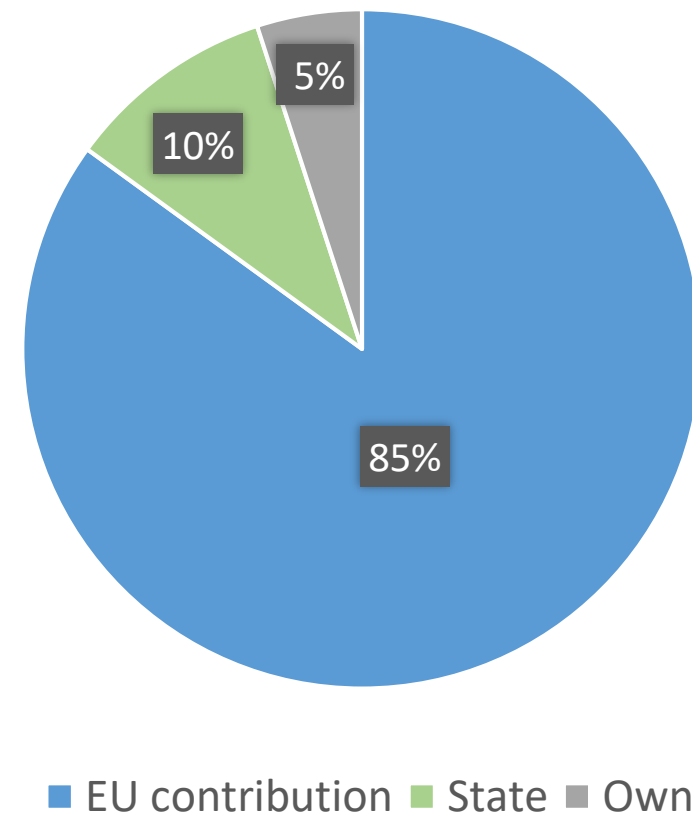
2nd CfP – Changes in comparison to 1st CfP

- Maximum for RSP is 850 000 EUR for Objectives 1.1 and 2.2 and 500 000 EUR for the rest
- No LSP, so no concept notes, 2-step assessment
- Indicators – minor correction for Objective 1.1: RPR01 obligatory, RCO84 no longer
- Reserve list will be made from proposed but not funded projects



- IPA funding is maximum 85% in each project
- The remaining 15% is financed from national sources: state and own contribution, depending on country of origin and type of institution:
 - Serbian partners: 15% own contribution
 - Hungarian partners
 - 5% own contribution + 10% state contribution
 - central state budgetary organs are not required to provide own contribution – 15% state contribution

SOURCES OF FUNDING



SOURCES OF FUNDING

- Advance payment: 15% of total IPA by project automatically after the conclusion of subsidy contract
 - Calculated among Ps according to their share of the total IPA support in the project
 - LP responsibility for transferring of IPA
- Advancement settlement: when the reimbursed amount reaches 60% of IPA done automatically by INTERREG+



- Pre-financing (Megelőlekezés for Hungarian partners)
 - On request
 - „Megelőlekezési Támogatói Okirat”
 - Max 40% of Hungarian project part
- <https://hungary-serbia.eu/hu/letoltesek> - kedvezményezetti tájékoztató

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ELIGIBILITY OF APPLICANTS AND EXPENDITURES



*Good neighbours
creating
common future*

Each Applicant has to:

- be a non-profit making legal person, that is directly responsible for the preparation and management of the proposed project activities
 - **Public authorities**
 - **Bodies governed by public law**
 - **Non-profit organisations governed by private law**
- prove an operation of at least one year, counted back from the day of opening the present call for proposals (registered on 15 September 2024 or earlier).
- have their headquarters in Hungary or Serbia **or a regional/local branch office** has to be registered and acting in the Programme area



Based on Lead Partner principle, Lead Partner

- **signs the Subsidy Contract** for EU Contribution on behalf of the partnership;
- shall **conclude a Partnership Agreement** with partners
- bears the responsibility to **ensure the full implementation** of the project
- shall **ensure that the expenditures are paid** and incurred for the purpose of the project;
- is accountable for **project reporting and administrative actions** on project level;
- has to **transfer the EU contribution** to the partners according to the approved Application for Reimbursement **in full**, no amount shall be deducted or withheld and no specific charge or other charge with equivalent effect shall be levied.



Minimum 1 partner from each country, maximum 6 partners (including LP).

General eligibility requirements

- Directly relates to implementation as approved by the MC

Eligibility period

- 1 January 2021 - 31 December 2029

Eligibility - highlights

- Purchase of land up to 10% of the total eligible expenditure of the given partner
- Second hand equipment in special and duly justified cases



Based on Article 195 of 2024/2509 EC Regulation no-profit principle **shall not apply**:

- when generating income is to **ensure continuity** and sustainability
- to project parts **implemented by non-profit organisations**

ELIGIBILITY

Non-eligible expenditures - EXAMPLES

- Costs of gifts;
- Costs related to fluctuation of foreign exchange rate;
- Conversion costs, charges and exchange losses
- The purchase of land for an amount exceeding 10 % of the total planned budget for the partner;
- Fees between partners of the same project for services and work carried out or equipment purchased within the project;
- Purchase, rent or leasing of real estate (except office rental for project purposes and duly justified cases);
- Etc.



Budget type A is open to any project partners

FLAT RATES - OBLIGATORY

- Staff costs
 - 20% of direct costs up to EUR 1 000 000 (maximum EUR 100 000)
- Office and administration – 15% of staff cost
- Travel and accommodation – 15% of staff cost

REAL COSTS - OBLIGATORY

- External expertise and services (except for communication lump sum)
- Equipment
- Infrastructure and works

No.	Budget lines	Category	Application activity	Unit	# of units	Unit rate (in EUR)	Costs (in EUR)	Description
1	Staff costs	Flat Rate					0,00	
1.1	Salary of staff - direct project management (Budget type B)	Real Cost					0,00	
1.2	Salary of staff - professional team members (Budget type B)	Real Cost					0,00	
1.3	Staff- Flat rate (Budget type A)	Flat Rate					0,00	Flat rate (%): 20,00
2	Office and administrative expenditure	Flat Rate					0,00	Flat rate (%): 15,00
3	Travel and accommodation	Flat Rate					0,00	Flat rate (%): 15,00
4	External expertise and services costs	Real Cost					0,00	
4.1	Technical plans	Real Cost					0,00	
4.2	Studies, statistics, databases and researches	Real Cost					0,00	
4.3	Conferences, seminars, project meetings	Real Cost					0,00	
4.4	Services related to procurement procedures	Real Cost					0,00	
4.5	Costs of supervisor of engineering	Real Cost					0,00	
4.6	Costs related to publicity, promotion and communication	Real Cost					0,00	
4.6.1	Obligatory communication tools	Lump sum					0,00	
4.6.2	Works package	Lump sum					0,00	
4.7	Other	Real Cost					0,00	
5	Equipment expenditure	Real Cost					0,00	
5.1	Purchase of equipment	Real Cost					0,00	
5.2	Rent of equipment	Real Cost					0,00	
6	Infrastructure and works	Real Cost					0,00	
6.1	Construction of buildings, works, infrastructure	Real Cost					0,00	
6.2	Reconstruction, renovation of buildings, works, infrastructure	Real Cost					0,00	
6.3	Purchase of land	Real Cost					0,00	
7	Other costs (Budget type B - 40% flat rate)	Real Cost					0,00	
							0,00	



1. Staff costs – FLAT RATE

- 20% of direct costs up to EUR 1 000 000 (maximum EUR 100 000)

Audit trail

Partners shall be required to attach a declaration to all Partner Report:

- stating that at least one employee is working on the project (in case the Partner organization has employees) OR
- about who is performing the managerial tasks based on other contracts eligible according to national legislation (in case the duties are not performed by direct employees of the applicant)

2. Office and administration – FLAT RATE

Office and administration expenditure covers operating and administrative expenses of the partner organisation necessary for the implementation of the project.

- 15 % of staff cost
 - utilities, office supplies (costs of stationery, other small value supplies), accounting, cost of opening and administering the separate project bank account, charges of transnational financial transactions

Audit trail

Partners do not need to document that the expenditure has been incurred and paid.

3. Travel and accommodation – FLAT RATE

Expenditure on travel and accommodation costs for missions necessary for the project implementation.

- 15% of staff cost
 - Travel costs
 - Cost of meals
 - Accommodation costs
 - Visa costs and other documents required for the international travel
 - Daily allowances

Audit trail

Partners do not need to document that the expenditure has been incurred and paid.



4. External expertise and services – REAL COST

External expertise and services are provided by a public or private body or a natural person outside of the partner organisation.

- Studies or surveys (e.g. evaluations, strategies, concept notes, design plans, handbooks);
- Training;
- Translation;
- IT systems and website development, maintenance, modifications and updates;
- Promotion, communication, publicity or information – including lump sum;

- Participation, organisation and implementation of events or meetings;
- Consultancy services (financial expertise cannot overlap financial tasks covered by staff costs);
- Intellectual property rights;
- Travel and accommodation for external experts, speakers, chairpersons, etc.;
- Technical plans and permits (except building permits);
- Other specific expertise and services needed for the project.

External project management cannot appear as service, it can only be covered by staff flat rate.

5. Equipment – REAL COST

Equipment expenditure refers to equipment purchased or rented by a partner other than those covered by the cost category 'office and administration expenditure' and necessary for the implementation of the project.

- **Office equipment**
- IT hardware and software (clear project relevance is necessary);
- Furniture and fittings;
- Laboratory equipment;
- Machines and instruments,
- Tools or devices; Vehicles; Other specific equipment needed for the project;
- **No more rules of origin;**
- **Second-hand equipment may be purchase is special cases**
- Rent of equipment is eligible

6. Infrastructure and works – REAL COST

Costs incurred by the Partner for the execution of an infrastructure. Works expenditure may refer either to an object (e.g. building) that will be set up *ex-novo* or to the adaptation of an already existing infrastructure.

- purchase of land up to 10% of the total eligible expenditures of the given partner;
- building permits;
- building material;
- labour;
- specialised interventions (such as soil remediation, mine-clearing)

Budget type B is open only to small scale projects

REAL COSTS for Staff costs,

FLAT RATE for costs other than staff costs, calculated as 40% of Staff costs.

- Full-time in the project (who works 100 % of the working time on a project);
- Part-time in the project (who works additionally in other projects or fulfils non-project related duties in the company):
 - Part-time with a fixed percentage of time per month dedicated to the project
 - Part-time with a flexible number of hours worked per month on the project
- Contracted for project purposes on an hourly basis

Audit trail:

- Staff costs
- Obligatory visibility elements

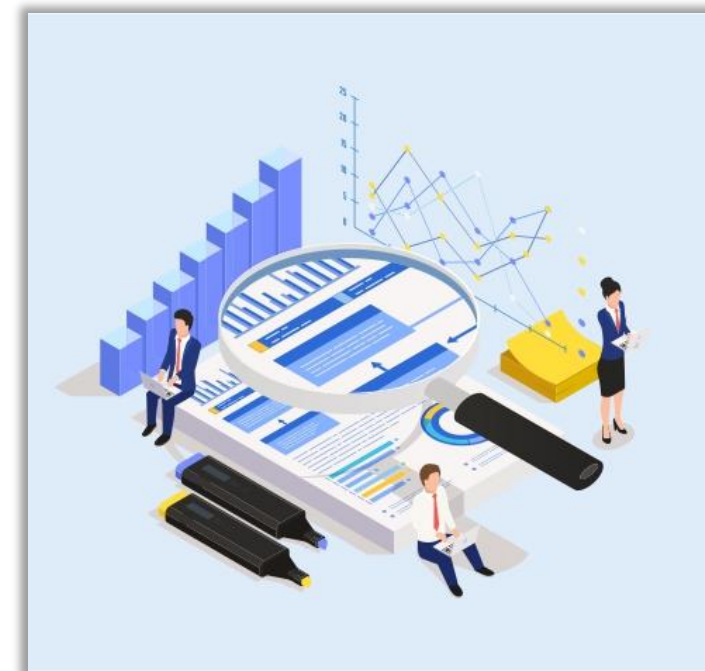


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1.1	Salary of staff - direct project management (Budget type B)	Real Cost					0,00	
1.2	Salary of staff - professional team members (Budget type B)	Real Cost					0,00	
1.3	Staff - Flat rate (Budget type A)	Flat Rate					0,00	Flat rate (%): 0,00
2	Office and administrative expenditure	Real Cost					0,00	
3	Travel and accommodation costs	Real Cost					0,00	
4	External expertise and services costs	Real Cost					0,00	
5	Equipment expenditure	Real Cost					0,00	
6	Infrastructure and works	Real Cost					0,00	
7	Other costs (Budget type B - 40% flat rate)	Flat Rate					0,00	Flat rate (%): 40,00
							0,00	

Audit trail for real costs in general:

- Invoice;
- Deliverables produced;
- Proof of fulfilment;
- Proof of payment;
- Evidence of the selection procedure (including contracts or written agreement where applicable) – Procurement rules / National regulations



- **Appendix B** to the **Eligibility of Expenditures** document
- Procurement procedures to be used for **External Services, Equipment and Works** budget headings (except for communication lump sum).
- Programme procurement rules are applicable
 - **HU – national rules (10 000 EUR rule and public procurements)**
 - **SRB – „Prag-like” rules, thresholds, documentation**
 - HU – no programme templates
 - To be used to preparatory activities as well
 - Avoid artificial split and conflict of interest



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PROJECT LOGIC, INDICATORS, ACTIVITIES

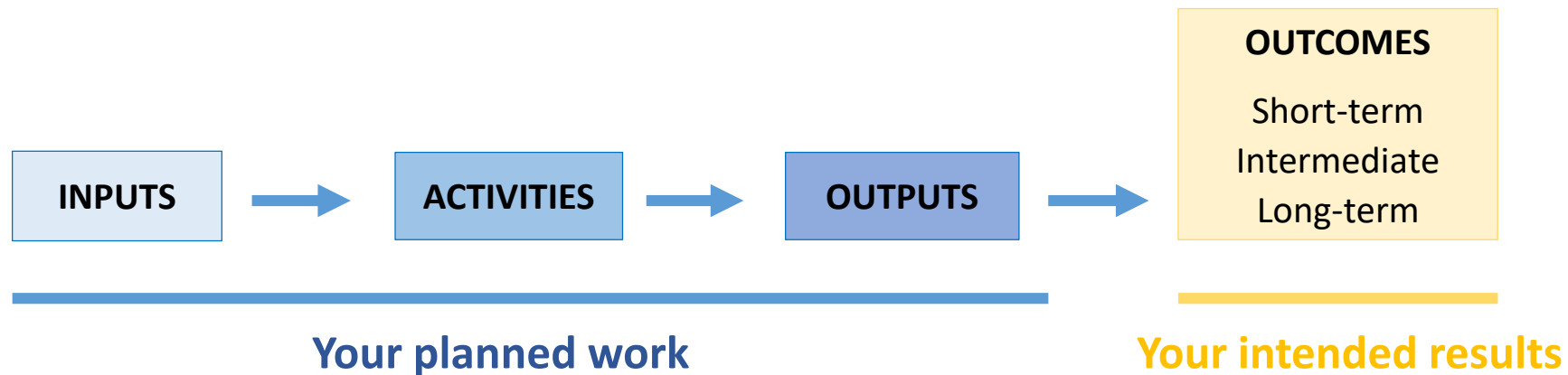
A decorative graphic in the bottom right corner. It features a yellow wavy shape at the bottom. Above it, a white path with a yellow location pin at the start and a white location pin at the end, connected by a white line. The text 'Good neighbours creating common future' is written in a light grey font, with 'common future' in bold blue font.

Good neighbours
creating
common future

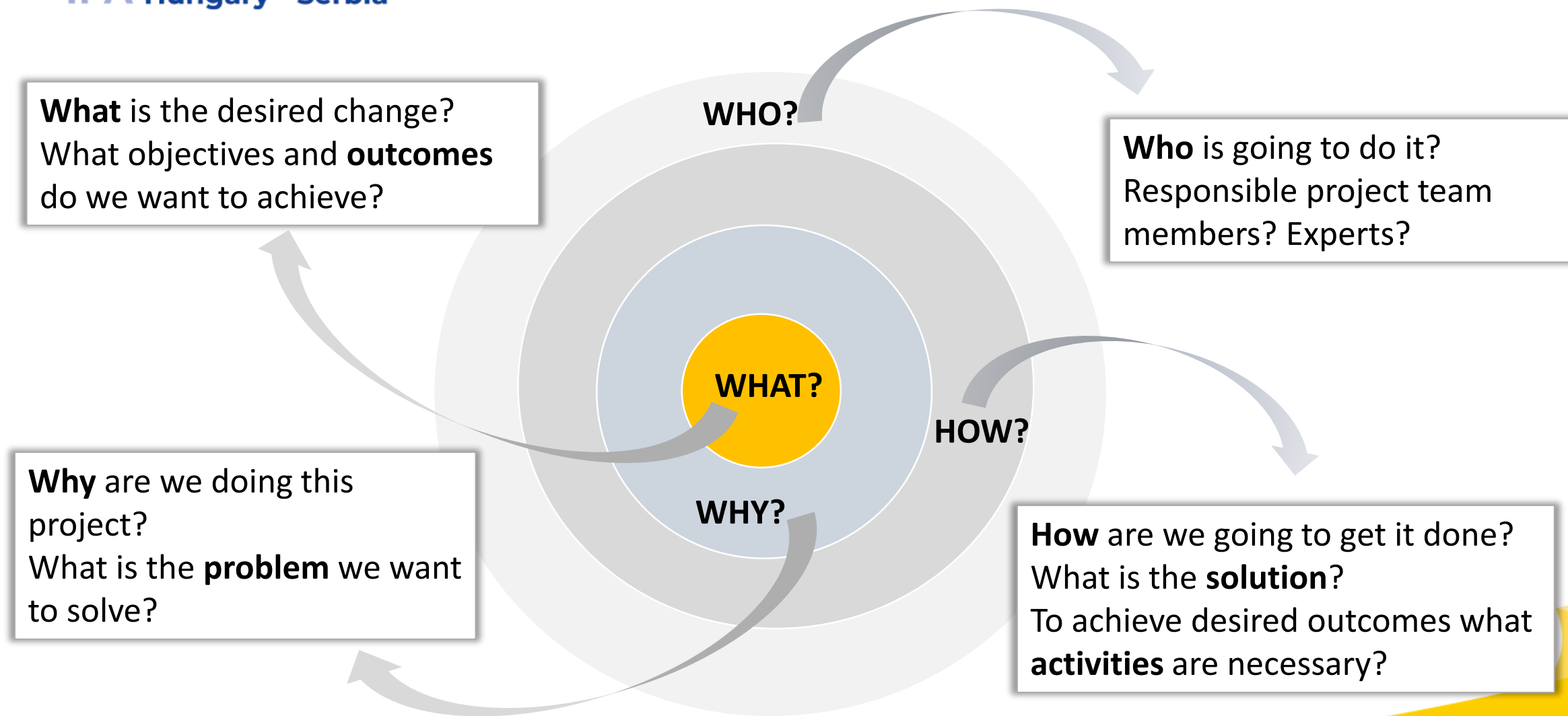
- Project logic
- Indicator types
- Indicators per priority
- Practical tips



- Conceptual frameworks of how a project is understood, or intended, to contribute to its specified outcomes
- sets out what a project will do and how it will do it
- demonstrates links between inputs, activities, outputs, and outcomes



HOW TO START



PROJECT LOGIC

Outcomes, Indicators, Activities

Set of **Activities** → **Outcome** | each Outcome is measured by an **Indicator**

Activities: actions you must complete to achieve the project goal. Concrete, practical and well defined actions, grouped logically to contribute the project outcome

min 1 - max 5
/outcome

Outcomes: expected results, achieved by completion of group of activities. Outcomes are necessary to achieve the project's goals. They must say '**what**' has changed- a statement of desired future condition.

max 4
outcomes

Indicators: measure if we achieved planned outcomes, track the progress, reflect change or assess project performance. Crucial component of the project Logframe.

max 2
indicators
measure the
outcome



PROJECT LOGIC IN INTERREG+

Relevant sheets

Project description			Outcomes	Applicant	Reporting periods	Budget	Indicators
Outcomes			Activities				
			Found 5 records				
Outcome...	Outcome type	Outcome name					
0	Predefined	Managed project with completed communication activities					
1	Outcome	Name of the Outcome 1					
2	Outcome	Name of the Outcome 2					
3	Outcome	Name of the Outcome 3					
4	Outcome	Name of the Outcome 4					

OUTCOMES Sheet :

+ Outcome type, Outcome name → Record activities (+ Activity Type (normal) Activity name/description/location)

INDICATORS Sheet :

+ connect Outcome with selected Indicator → define Base/Target value, Source of verification, Brief description

Outcomes, Indicators and Activities which are recorded under OUTCOMES sheets and Indicators will be imported into the project Logframe

Create draft

Continue later

Send to submission

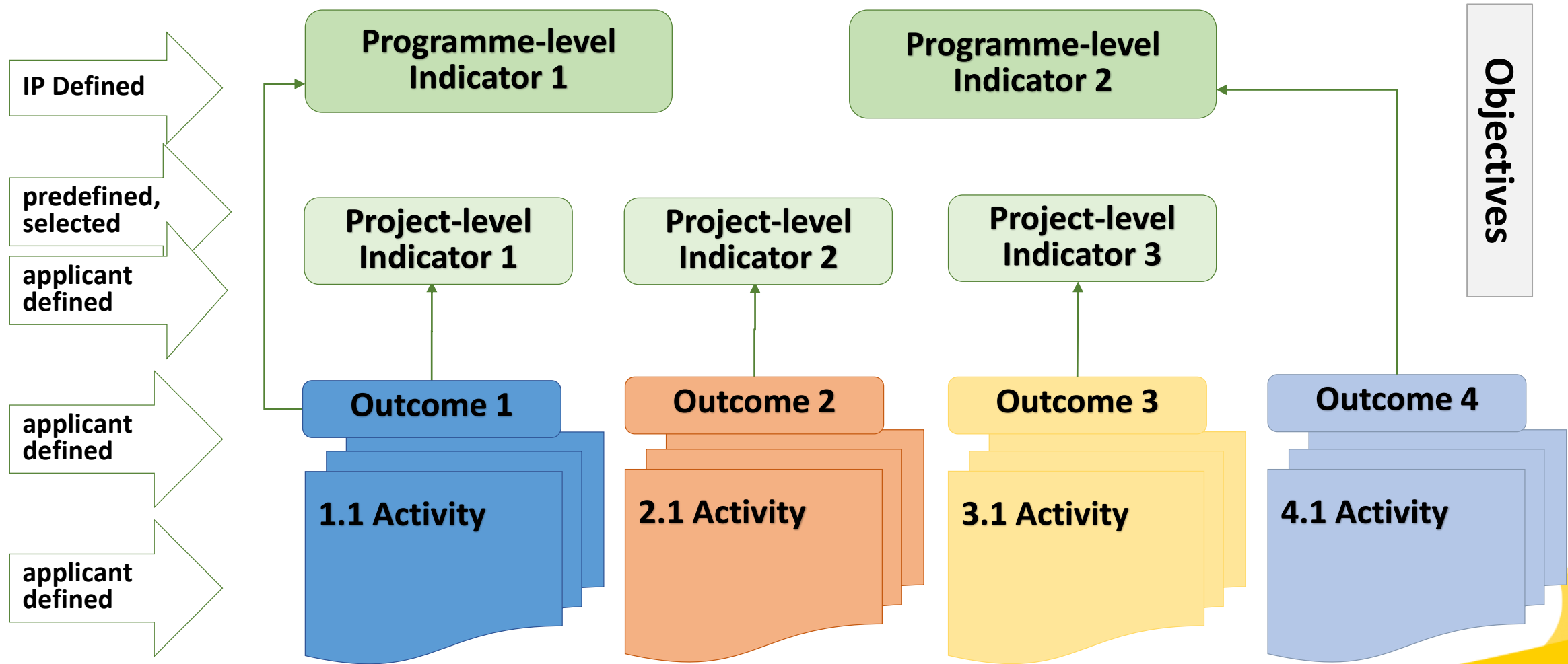
LOGFRAME

PROJECT LOGIC IN INTERREG+ Logframe

Project title:	Rivers are source of life				
Priority:	P1 - A greener region				
Objective:	12S - Biodiversity and reduced pollution - Small scale project				
Project's overall objective	Restoring ecosystems, micro-climates and its water cycles, and creating healthy livelihoods in CB region.				
Specific project objectives; outcomes	Name of outcome	Indicators	Paired result indicator (if any)	Name of activity	Relevant partner and budget line
Predefined 0	Managed project with completed communication activities	Organisations cooperating across borders	Organisations cooperating across borders after project completion	Project manangement	LA - BL 1.1; A2 - BL 1.1; A2 - BL 1.1
				Communication	LA - BL 1.1; A2 - BL 1.1; A2 - BL 1.1
Outcome 1	Name of the Outcome 1	Number of actions contributing to the elimination of pollution sources		Name of activity 1	A1 - BL 4.7
		Number of cross-border nature protection and conservation studies		Name of activity 2	LA - BL 1.2; A2 - BL 1.2
				Name of activitiy 3	LA - BL 1.2; A2 - BL 1.2
				Name of activity 4	A1 - BL 5.2
				Name of activity 5	LA - BL 1.2
Outcome 2	Name of the Outcome 2	Number of educated persons on environmental and nature protection topics		Name of the activity 1	A1 - BL 4.7
		Public events across borders jointly organised		Name of activity 2	A1 - BL 4.3
				Name of activitiy 3	A1 - BL 4.3
				Name of activity 4	A1 - BL 4.4; LA - BL 1.2
Outcome 3	Name of the Outcome 3	Nature protection areas covered by protection and restoration measures		Name of the activity 1	A1 - BL 4.4
				Name of activity 2	A1 - BL 5.1; A1 - BL 5.1
				Name of activitiy 3	
Outcome 4	Name of the outcome 4	Increased awareness on pollution reduction measures		Name of the activity 1	
				Name of activity 2	A2 - BL 1.2
				Name of activity 3	

✓ **Create draft** button opens the zip folder in which you can find Logframe

○ Precondition is to enter the main project data and Lead applicant data in the system



- **INTERREG PROGRAMME OBLIGATORY** – Output and Result indicators defined in the IP. They are mandatory for all projects. Both indicators must be connected to Outcome 0.
- **INTERREG PROGRAMME** – predefined and listed in IP. Output and Result indicators. Some of them are paired.
- **PROJECT INDICATOR** – predefined and listed in IP. Output and Result indicators, are not paired.
- **SELF DEFINED PROJECT LEVEL** - Defined by the applicant if none of the predefined indicators fit the desired Outcome (they can be Output or Result)

**! To be defined for all indicators: Baseline value*, Target value*,
Sources of verification*, Brief description***

- **Interreg-Programme Obligatory – obligatory for all priorities/objectives**

Outcome 0 - Managed project with completed communication activities

Must be connected to:



- Organisations cooperating across borders (Output)
- ✓ Organisations cooperating across borders after project completion*(Result)

Mandatory
for
all projects

Mandatory
for
all projects

Output indicator

Organisations cooperating across borders

Base value: recommended value is 0

Target value: equal to the number of project partners and project partners without budget.

Result indicator

*Organisations cooperating across borders **after** project completion:*

Base value: recommended value is 0

Target value: same or less than the target value of the output indicator

Application / Indicator - New

Outcome *

0 - Managed project with completed communication activities

For "Outcome 0" you must select the "Interreg-Programme Obligatory" indicator

Indicator category *

Interreg-Programme Obligatory

Indicator type *

Output

Indicator *

12S - Biodiversity and reduced pollution - Small scale project - RCO87

The system automatically pairs some Output indicators with a Result indicator. Make sure that both indicators are connected to the same Outcome

Indicator name

Organisations cooperating across borders

Measurement unit

organizations

Base value *

0,00

Target value *

2,00

Source(s) of verification *

Partnership Agreement

Brief description *

Description of the project management - how the partner organizations would like to cooperate across borders

IMPORTANT! - BEFORE FILLING IN THIS SECTION check the GfA Chapter 6 and Annex IV. (Indicator Guide)

Save

Validate

Cancel

Objective 1.1 Climate change adaptation, risk prevention

INTERREG PROGRAMME - OBLIGATORY

INTERREG PROGRAMME INDICATOR

RCO84 | **Pilot actions** developed jointly and implemented in projects | OUTPUT

RCR104 | **Solutions** taken up or up-scaled by organisations * | RESULT

RCO24 | **Investments in** new or upgraded **disaster monitoring**, preparedness, warning and response systems against natural disasters | OUTPUT

RPR01 | Population benefiting from protection **measures against climate** related natural disasters * | RESULT

RCO115 | **Public events** across borders jointly organised | OUTPUT

}

* PAIRED
OPTIONAL FOR
RSP

}

MANDATORY

CHANGE
ALERT!!

PROJECT INDICATOR

Number of **persons educated** about climate change adaptation and risk prevention | OUTPUT

SELF-DEFINED PROJECT LEVEL INDICATOR

Objective 1.2 Biodiversity and reduced pollution

INTERREG PROGRAMME - OBLIGATORY

INTERREG PROGRAMME INDICATOR

RCO84 | **Pilot actions** developed jointly and implemented in projects | OUTPUT

RCO115 | **Public events** across borders jointly organised | OUTPUT → **MANDATORY for SSP**

PROJECT INDICATOR

- Number of **actions** contributing to the **elimination of pollution** sources | OUTPUT
- Number of **investments in biodiversity** and green infrastructure, enhanced protection and preservation of nature | OUTPUT
- **Nature protection areas** covered by protection and restoration measures | RESULT
- Number of **educated persons** on environmental and nature protection topics | OUTPUT

SELF-DEFINED PROJECT LEVEL INDICATOR

Objective 2.1 Education and lifelong learning

INTERREG PROGRAMME - OBLIGATORY

INTERREG PROGRAMME INDICATOR

RCO85 | Participations in **joint training schemes** | OUTPUT
RCR81 | Completions of joint training schemes* | RESULT } *PAIRED

RCO81 | Participations in **joint actions** across borders | OUTPUT
RCR85 | Participations in joint actions across borders after project completion* | RESULT } *PAIRED

PROJECT INDICATOR

New or modernized **childcare and education** facilities | OUTPUT
Number of **trained human capacity** involved in actions for training, mentoring and combatting early school leaving | OUTPUT

SELF-DEFINED PROJECT LEVEL INDICATOR

Objective 2.2 Culture and tourism

INTERREG PROGRAMME - OBLIGATORY

INTERREG PROGRAMME INDICATOR

RCO77 | Number of **cultural and tourism sites** supported | OUTPUT
RCR77 | **Visitors** of cultural and tourism sites supported* | RESULT
RCO115 | **Public events** across borders jointly organised | OUTPUT



*PAIRED

PROJECT INDICATOR

Number of newly created/developed **joint touristic products** (tangible and intangible) | OUTPUT
Number of persons with special regard to vulnerable and disadvantaged groups **working for cultural organizations** | OUTPUT
Investments in new or upgraded **information and marketing tools** | OUTPUT
Number of **trained persons** working in tourism and cultural sector | OUTPUT

SELF-DEFINED PROJECT LEVEL INDICATOR



Objective 3.1 Harmonious neighbourly relations through cooperation

INTERREG PROGRAMME - OBLIGATORY

INTERREG PROGRAMME INDICATOR

RCO81 | Participations in **joint actions** across borders | OUTPUT

RCR85 | Participations in joint actions across borders after project completion* | RESULT

*PAIRED

PROJECT INDICATOR

Number of **people involved** in cross-border sport programmes | OUTPUT

Number of **joint activities in local traditions** or newly created programmes with involvement of local communities | OUTPUT

Investments in **modernization of NGO** organizations | OUTPUT

Solutions for legal or administrative obstacles across border proposed | OUTPUT

Investments in **modernization** of public administration/public transport/healthcare/social institutions | OUTPUT

SELF-DEFINED PROJECT LEVEL INDICATOR

- **Read carefully** relevant parts of the GfA, Indicator guide, this PPT.
- Carefully analyse the list of indicators of the chosen specific objective.
- Pick indicators that are the most relevant to project outcomes!
- Check if each Outcome clearly indicate desired change.
- Choose (or define) indicators with partners – agree data collection responsibilities!
- Develop the project Logframe at the beginning. Have it ready on a paper before entering into I+ system.
- Review the Logframe to ensure that indicators are relevant and fits the project logic.



READ THE INDICATOR GUIDE (ANNEX IV)



Horizontal principles of the Programme are aligned to Article 9 of Regulation (EU) 2021/1060 (CPR). All actions must respect four horizontal principles:

- respect for **fundamental rights** and compliance with the Charter of Fundamental Rights of the European Union
- **equality between men and women, gender mainstreaming** and the integration of a gender perspective
- **preventing any discrimination** based on gender, racial or ethnic origin, religion or belief, disability, age or sexual orientation
- **sustainable development** and the "**do no significant harm**" principle



All projects need to have a full respect of the Union environmental *acquis*.

The fundamental rights that are outlined in the EU Charter are considered intrinsic to the other three horizontal principles and, as such, **not separately assessed**.

“Do no significant harm” (DNSH) principle – actions which promotes and respects the following objectives: climate change mitigation; climate change adaptation; the sustainable use and protection of water and marine resources; the circular economy including waste prevention and recycling; pollution prevention and control to air, water or land; the protection and restoration of biodiversity and ecosystems.

DNSH will be **assessed by YES/NO criteria** whether the projects applications are in line with the types of actions assessed already as do not significantly harm the environment.

The application is in line with DNSH

- **YES** - goes for further evaluation
- **NO** - will be rejected

HORIZONTAL AND OTHER PRINCIPLES

In the Project description (the first sheet in I+) answer the question:
"Compliance with the EU horizontal principles"

If the project promotes and strengthen any of the horizontal principles



Explain how the project contributes to the HP(s),
Explain which specific project activities are connected to HP(s)

Contribution to horizontal principles	Assessment
NEGATIVE	Rejected application
NEUTRAL	0 point
PROACTIVELY POSITIVE	1-3 points

For possible examples of active contribution to horizontal principles please consult **chapter 7.4 of the GfA**

✦ **NOTE:** Proactive contribution must be visible from the logframe (description of activities / outcomes)

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QUESTIONS / ANSWERS



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VISIBILITY RULES, COMMUNICATION



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The aim of Programme / Project communication activities, is to ensure the visibility of your project activities, our Programme and the co-financing of the EU.

Furthermore, to foster networking and sharing among the involved partner organisations and their audiences.

- **Programme logo, together with project Acronym**
- **Disclaimer /where appropriate/**

- Designed to have a robust and professional appearance
- Consists of the wording/visual elements that directly indicates the EU platform, IPA status and the EU co-financing
- Includes partner country names



OBLIGATORY COMMUNICATION ELEMENTS

Use of the project name/acronym with logo

- Project name/acronym becomes an integral part of the logo
- Defined:
 - Font type – primarily: <http://www.fontsquirrel.com/fonts/open-sans>,
 - Size – defined in the guidelines,
 - Area – defined also,
 - Colours palette – as per Interreg thematic objectives,
 - Placement

Project names/logos can never be positioned above the Interreg logo.

OBLIGATORY COMMUNICATION ELEMENTS

Use of the project name with logo

Version 1



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Project Acronym

Version 2



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Project Acronym

Version 3



Project Acronym

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OBLIGATORY COMMUNICATION ELEMENTS

Use of the project name colours

- Colours per Interreg thematic objectives
- ***Only for project name and deviding line.***

A greener,
low-carbon Europe
PO 2

CMYK 48 / 0 / 89 / 0
HEX #9ACA3C
RGB 154 / 202 / 60

A more social Europe
– implementing the
European Pillar of
Social Rights
PO 4

CMYK 10 / 75 / 60 / 1
HEX #DA5C57
RGB 218 / 92 / 87

A better Interreg
governance
ISO 1

CMYK 87 / 51 / 0 / 0
HEX #0E6EB6
RGB 14 / 110 / 182



OBLIGATORY COMM. ELEMENTS

Use of the project name with logo

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Project Acronym

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Project Acronym

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Project Acronym

Matching priority colors to be also used in other (left or right side) positioning.

- Only use at selected visibility tools:
Books, publications, catalogues, websites... Where the communication tool has a content that reflects position / opinion
- Use target group language version, match the original content

English

This <document, product, event, website> has been produced with the financial assistance of the European Union through the Interreg VI-A IPA Hungary-Serbia programme. The content of the <document, product, event, website> is the sole responsibility of <Project partner's name> and can under no circumstances be regarded as reflecting the position of the European Union and/or the Managing Authority of the Programme.

OBLIGATORY COMMUNICATION ELEMENTS

Other obligatory communication

- Other graphics and logos in use
- Font in use
- **Social media directions**
 - running a project social media profile or page
 - conduct a social media campaign on every project partners' at least one social media profile
 - use of hashtags (#interreg, #hungaryserbia, #husrb)
- **Project sub-page maintenance**
- The use of explanatory plaques, billboards and stickers



- Programme slogan
- Description of the Programme
- Reference to Programme website



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The Interreg VI-A IPA Hungary-Serbia programme is implemented within the 2021-2027 European Union financial framework, under the Instrument for Pre-accession Assistance (IPA). On the basis of “shared management system” of the participating countries - Hungary and Serbia, the Programme funds and supports co-operation projects of organizations located in the Programme-eligible area - Hungarian counties Csongrád-Csanád and Bács-Kiskun, and Serbian territories: West Bačka, North Bačka, South Bačka, North Banat, Central Banat, South Banat and Srem.

The Programme helps the development of a stable and co-operating region and the overall quality of life in the border region. It enables economic collaboration of organizations from the two countries, nurtures the common identity, and cultural and historical heritage of the border region, and contributes to its environmental sustainability and safety.

For more information, please visit: www.hungary-serbia.eu

- Photography
- Graphic elements used
- Video materials produced and placed in media

SCO – SIMPLIFIED COST OPTION

For information and publicity packages



SIMPLIFIED COST OPTION

Info & Publicity

- easily understandable and easy to use process
- to be very clear with what is expected from the Project partners to do/achieve
- to have better communication results with cost-effectiveness and as-less-as-possible paperwork
- clearly separated lump sum and real cost items



What you get:

- Programme communication guidelines
- Workshops / consultancy on media-relations, communications
- Logo-packs
- Subpage on the Programme website (!)

Your obligations:

- Choose 1 package
- Produce promo materials and communication activities as per guidelines provided – real cost based
- Deliver a closing event with a press conference - real cost based

Types of packages / per partner:

- Basic / Obligatory – 2000 EUR
- Medium – 3000 EUR
- Advanced – 5100 EUR
- Works package + 1600 EUR



Basic / Obligatory – 2000 EUR

- **1 social media**, min 2 posts/month, starting at reporting period 1
- Delivering data for **Project sub-page** (hungary-serbia.eu/projects/) starting in reporting period 1,
- **1 press release** with min local online news media, delivered in reporting period 1
- **Min. 2 roll up banners** (RS, HU), delivered in reporting period 1
- **Min. 1 sponsored article – Programme branding included (logo+acronym)**
- *Durable stickers /if applicable/*

Medium – 3000 EUR

- **1 social media**, min 2 posts/month, starting at reporting period 1
- Delivering data for **Project sub-page** (hungary-serbia.eu/projects/) starting in reporting period 1,
- **3 timely separated press releases** with min local printed/online news media, the first to be delivered in reporting period 1
- **Min. 2 roll up banners** (RS, HU), delivered in reporting period 1
- **2 sponsored article – Programme branding included (logo+acronym)** as defined in guidelines
- **At least 2 local TV or radio reports or spots** (it can be 1-1 of each as well)
- *Durable stickers /if applicable/*

Advanced – 5100 EUR

- **1 social media**, min 2 posts/month, starting at reporting period 1
- Delivering data for **Project sub-page** (hungary-serbia.eu/projects/) starting in reporting period 1,
- **5 timely separated press releases** with min local printed/online news media, the first to be delivered in reporting period 1
- **Min. 2 roll up banners** (RS, HU), delivered in reporting period 1
- **3 sponsored article – Programme branding included (logo+acronym)** as defined in guidelines
- **At least 4 local TV or radio reports or spots** (it can be 1-1 of each as well)
- **National level radio or TV appearance**, covering at least the Programme territory
- *Durable stickers /if applicable/*

Works package – 1600 EUR

- **Temporary billboard** and **permanent plaque** shall be applied as defined in guidelines, in case works budget heading is applicable and it exceeds 100 000 euro
- the works package is automatically added to the budget based on the planned amount

REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

- **50% automatic, when:**

	BASIC	MEDIUM	ADVANCED
project sub-page	upload of initial project content		
social media profile/campaign	social media page/campaign created		
press release disseminated	1	1	1
roll-ups delivered	2	2	2
sponsored article published	1	1	1
local TV or radio report or spot aired	n.r.	1	1

REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

- Other 50% automatic, when:

	BASIC	MEDIUM	ADVANCED
project sub-page	continuously updated as requested		
social media profile / campaign	continuously updated as requested		
press release disseminated	n.r.	2	4
<i>use of durable stickers (if relevant)</i>	<i>if relevant – equipment</i>		
sponsored article published	n.r.	1	2
local TV or radio report or spot aired	n.r.	1	3
National radio or TV appearance	n.r.	n.r.	1

REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

- **Infrastructure elements, splits:**

Temporary billboards – 80% (EUR 1280)
Permanent plaque – 20% (EUR 320)

- Can be planned in the budget – Other (4.7)
- Detailed reasoning and budget item description needed
(communication tool: a touristic product, touristic tool or similar).

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HOW TO APPLY?

A decorative graphic in the bottom right corner. It features a yellow wavy shape at the bottom. Above it, there are two location pins: a yellow one and a white one. A white line with a dot at the end connects the two pins, suggesting a path or journey.

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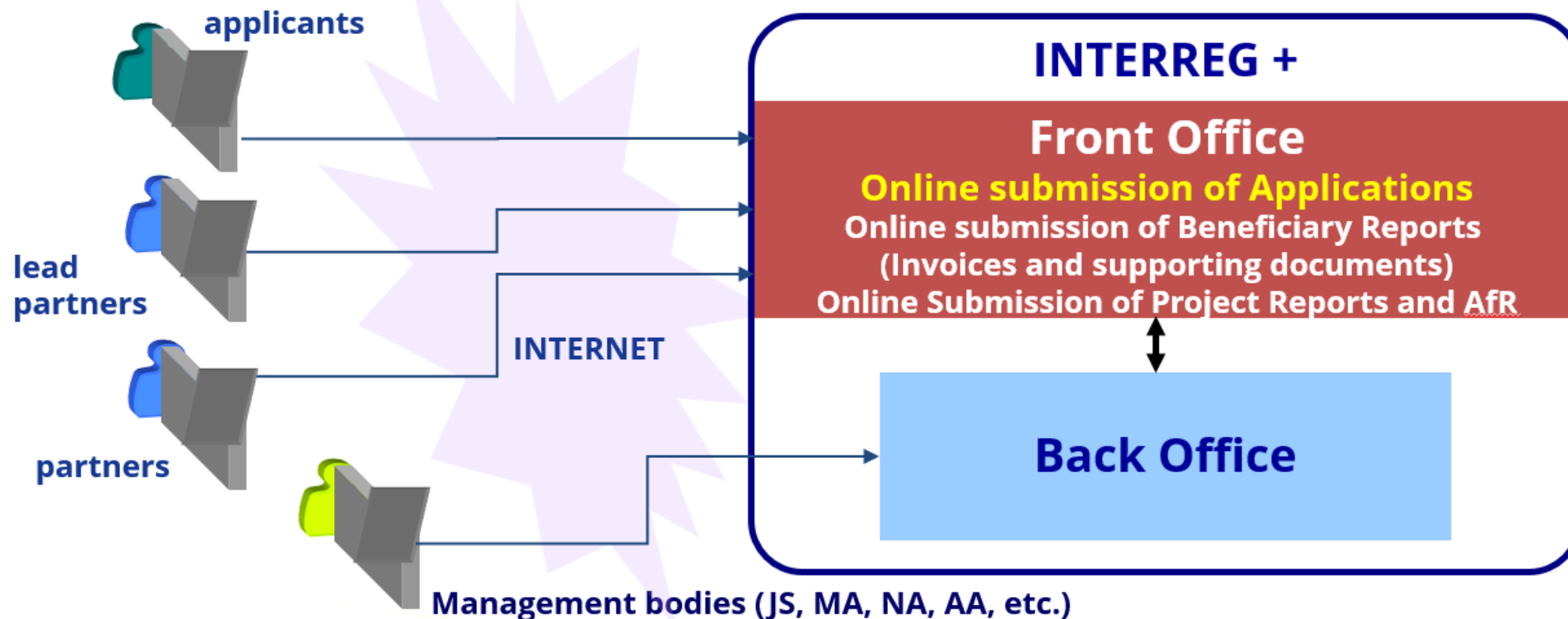
WHERE TO REACH THE APPLICATION FORM?

- The application form can be reached, filled in and submitted online, at:

<https://husrb.interregplus.eu/21-27>



INTERREG+: FRONT OFFICE – BACK OFFICE



- Language of the system: English
- Internet connection is a must
- Recommended browsers: Mozilla Firefox 85 and above, Google Chrome 88 and above
- javascript running must be enabled
- https protocol is used to ensure the secure data transfer
- INTERREG+ system automatically breaks the connection to the server after 30 minutes of inactivity, resulting in loss of unsaved data
- PDF reader (e.g.: Adobe Reader), Document management software (e.g.: Microsoft Office) to open files

Login

Username

Password

☐ Remember me [User policy](#)

The user acknowledges that any activity performed by their username can be logged, recorded and monitored.

Unauthorized usage of the system is prohibited and may result in criminal or civil liability. By logging into and using the system - operated by Széchenyi Programme Office - you acknowledge and consent to monitor your activity. For further information, please open the User Policy.

Login

New user? [Register](#)

Register

First name

Last name

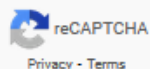
Email

Username

Password

Confirm password

☐ I'm not a robot



[« Back to Login](#)

Register

Login

Username

Password

☐ Remember me [User policy](#) [Forgot Password?](#)

The user acknowledges that any activity performed by their username can be logged, recorded and monitored.

Unauthorized usage of the system is prohibited and may result in criminal or civil liability.

By logging into and using the INTERREG+ system - operated by Széchenyi Programme Office - you acknowledge and consent to monitor your activity. For further information, please open the User Policy.

Login

New user? [Register](#)



Rules of using e-mail addresses:

- One e-mail address can be registered only once

Rules of username choice:

- the username must be unique – a username can be registered only once in the system;
- only alphanumerical characters (i.e. letters and numbers) can be used – special characters are forbidden.

Rules of password choice:

- alphanumerical and special characters are allowed;
- the password must be at least 8 character long;
- the password must contain at least a digit (i.e. 1, 2, 3, etc.), a capital letter (i.e. A, B, C, etc.) and a special character (i.e. *, ?, !, etc.).



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MAIN PAGE



I+ 2021-2027
✓ I+ 2021-2027
I+ 2014-2020

HUSRB

UAT1 (8)



29:51

test01



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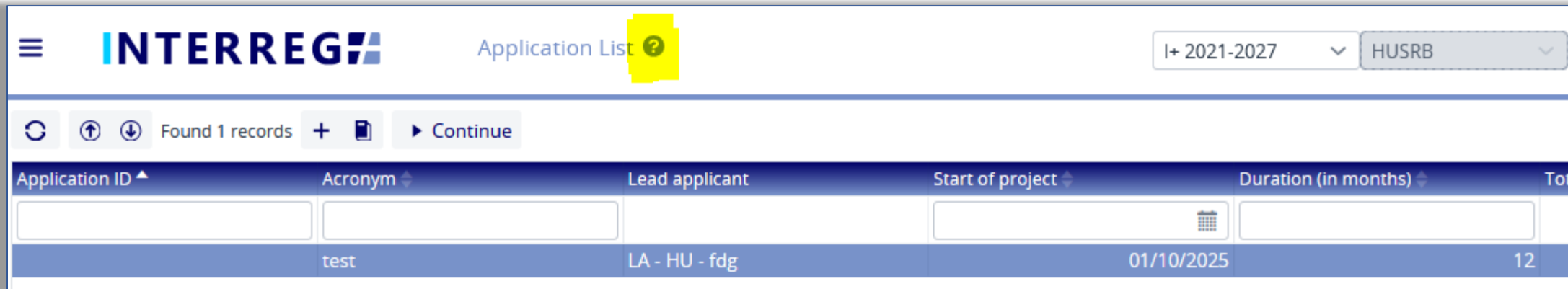


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WHERE TO FIND HELP?

During filling in the application form



Application ID	Acronym	Lead applicant	Start of project	Duration (in months)	Total
	test	LA - HU - fdg	01/10/2025	12	

- Technical problems and questions to the INTERREG+ support team:

iplussupport@szpi.hu

- Content and call related questions to the JS:

info@hungary-serbia.eu



- If you could not find any answer to your question in the User Manual
- And you have a system related problem
- Do not hesitate to send an e-mail at iplussupport@szpi.hu
- To help our colleagues to detect the problem as fast as they possibly can, please
 - provide a detailed description of the problem
 - attach a print screen
 - and provide the username, who is filling in the application form



HOW TO SUBMIT AN APPLICATION?

Application - Under creation

CFP ID: HUSRB/255
Acronym: test1
Duration (in months):

Priority: Objective - Scale

Application - Waiting for submission

Application ID	Acronym	Lead applicant	Duration (in months)
	S0407	LA - HU - aaaaaaaa	12
Start of project	End of project	Total cost aggregated	EU contribution (EUR)
01/04/2022	31/03/2023	2 300 002,00	1 955 001,70

670,00

Main data | Project description | Activities | Applicant | Budget | Indicators | Activity plan | Other info | Documents

Programme: Interreg V-A Slovakia-Hungary Cooperation Program

CFP ID: SKHU1601

Priority axis: 1 - Nature & Culture

Action: 1.1 - To increase the attractiveness of the border area

Project title:

Continue later | Modify application | Submit

Validate | Cancel

Generate AF | Generate Budget | Generate Logframe | Continue later | Finalise before submission

IN CASE OF SUCCESSFUL SUBMISSION

- Pop-up window message
- Auto e-mail with Application ID is sent by the system to the user
- Status of the application changes to 'Submitted' and 'Date of submission' and Application ID appears on the Application List screen

Application ID ▲	Acronym ▾	Lead applicant	Start of project ▾	Duration (in months) ▾	Total cost	EU contribution (EUR)	Status ▾	Date of submission ▾
<input type="text"/>	<input type="text"/>		<input type="text" value="31/05/2023"/>	<input type="text"/>			<input type="text" value="Submitted"/>	
HUSRB/23L-CN/11/002	concept note	LA - HU - rainbow	31/05/2023	25	3 990 000,00	3 391 500,00	Submitted	26/04/2023 13:27:30
HUSRB/23R/12/001	regular	LA - HU - monsters	01/07/2023	22	1 352 536,00	1 149 655,60	Submitted	26/04/2023 13:27:19

	Date	Deadline hour
Opening of the 2 ND Call for Proposals	15 September 2025	
Deadline to submit the application	15 December 2025	15h
All the applications – Formally assessed	January/February 2026	
Award notification to all <i>(Requires MC decision, MC meeting or WP)</i>	ASAP	

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ASSESSMENT PROCESS, CONTRACTING AND IMPLEMENTATION



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In the 2nd call for proposals the Programme will use the following project selection procedures:

- **One-Step procedure - for all projects**

**CHANGE
ALERT!!**

SSP or RSP
Application

- SSP or RSP project submitted
- SSP or RSP **formally** ok

SSP or RSP
Application

- SSP or RSP **quality** assessment ok
- SSP or RSP approved by MC (with or without conditions)
- or added to reserve list

PROJECT CONTRACTED



- JS and JSA managers conduct the formal assessment in line with the 4-eyes principle
- The formal assessment grid contains two different groups of criteria:
 - administrative criteria (Required annexes and supporting documents)
 - eligibility criteria
- Grid published as Appendix C of the Guidelines for Applicants
- 10 days deadline for completion (calendar days!)
- Final formal decision after completion received and assessed
- Formal completion - only once
- Results in entering the Quality assessment phase / formal rejection

- Declaration by the applicants (Annex I of the Application package)
- De minimis declaration by the applicants (Annex II of the Application package)
- Specimen of signature
- Curriculum Vitae
- Other supporting material for complex budget procurements

Further supporting documentation – in case of infrastructural investments/works component

- Construction plans, descriptions
- Photo documentation
- Detailed cost estimation of works
- Filled in Resilience test (Annex III of the Application package)
- Documents as per [Appendix B](#)

„**Quality assessment**” means assessment of quality, capacity, activity eligibility, relevance, budget and other aspects of the application. Each application that passes the previous step(s) will be assessed on the following criteria by external expert assessors and the joint secretariat staff:

Section	Maximum score	Minimum score
Financial and operational capacity of the partnership	17	8
Relevance, project content and CBC effect	31	15
Methodology (Work plan)	31	10
Budget, sustainability	21	7
Total: 100		Min. to pass: 50

- the arithmetical average of the total points given by the HU and SRB assessors must reach at least 50 points, AND
- the arithmetical average of the points given by the HU and SRB assessors in the *four sections* must reach the defined minimum.
- JS coordinates the quality assessment process
- 4-eye principle: each assessment criterion is assessed by two assessors (HU and SRB)
- Quality Assessment grid published as Appendix D of GfA

- Assessors submit a written notification (via e-mail) to the JS in which they list the questions/clarifications/justifications related to specific applications
- The JS asks the lead applicant to submit clarification within 10 calendar days from the day of receipt of the request (via e-mail)
- Clarification/Justification can be requested only once during the quality assessment process.



- The JS prepares a list of applications recommended/not recommended for financing ranked according to their points
- The ranking list is presented to the MC
- The MC is responsible for selecting applications for support
- An application can be:
 - Recommended for financing
 - Recommended for financing with conditions
 - Not recommended for financing
 - *Added to the reserve list*

CHANGE ALERT!

- Notification letters to the lead applicants with the final decision about their application
- List of supporting documents required for the verification of eligibility and other conditions (set by the MC) – section 10.4 of GfA
- In case of rejected applications, the JS offers a possibility to check the results of the assessment
- Handling complaints defined in section 11.4 of GfA
- Indicator and budget clearing meeting – compulsory to each approved project

- Reporting period: every 4 months from the start date
- Deadline for submitting the Beneficiary Report: end of period + 15 days (Final Beneficiary Report: + 30 days)
- Control of Beneficiary Report: 45 days (including 7 + 8 days completion if needed)
- Reports to be submitted through INTERREG+
- Language of reporting: **English**
- Declaration on validation of expenditure
- Controllers:
 - Szegedi Területi Iroda
 - Békéscsabai Területi Iroda
 - Belgrade office

- LP reports on the achievement of the partnership
- Deadline for submitting the Project Report and Application for Reimbursement: end of period + 90 days
- Reports to be submitted through INTERREG+
- Language of reporting: **English**
- Check of Project Report: 30 + 30 days (including max 2 rounds of completion if needed)
- Transfer of IPA fund is subject to the approval of the Project Report



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QUESTIONS / ANSWERS



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